

## **Intlang Privacy Policy (Summary)**

Intlang Corporate Consulting ( “Intlang” ) is committed to protecting your privacy in accordance with the *Privacy Act 1988 (Cth)* and the National Privacy Principles.

### **What We Collect:**

We collect personal information such as your name, contact details, and preferences when you engage with our marketing or training services. Sensitive information is only collected with your consent and only when necessary.

### **How We Use It:**

Your information is collected through direct interactions (e.g. registrations, emails, phone calls) and used solely for providing our services. Information is securely stored and destroyed or de-identified when no longer needed, unless legally required.

### **Who Accesses It:**

Access is restricted to authorised Intlang management staff. We may share your information with:

- Service providers assisting in our operations (under strict privacy terms)
- Government or regulatory bodies when required by law

We do **not** share your data with third parties for their own marketing purposes.

### **Your Rights:**

For questions or concerns, contact our Privacy Officer at [info@icc-australia.com.au](mailto:info@icc-australia.com.au). If unresolved, you may contact the Privacy Commissioner at 1800 984 880 or visit [www.privacy.gov.au](http://www.privacy.gov.au).

### **Mailing Address:**

PO Box 678, Victoria Park, WA 6979

Intlang may update this policy to reflect technological or regulatory changes.

## **LONG VERSION:**

### **Privacy Policy - Intlang Corporate Consulting**

This Privacy Policy outlines how Intlang Corporate Consulting ( “Intlang” ) manages personal information collected through its website and services. Intlang is bound by the *Privacy Act 1988 (Cth)* and complies with the National Privacy Principles to safeguard your information.

#### **Collection of Personal Information**

Intlang collects personal information solely for the purpose of providing marketing and training services. This may include:

- Your name, title, email address, postal address, country and contact details
- Details relevant to your engagement with us, such as transaction history, service preferences, and support interactions

If any sensitive personal information is required, it will only be collected with your explicit consent.

#### **How Information is Collected and Stored**

Personal information is collected directly from you, including through registrations, subscription processes, emails, phone calls, and other communications.

We take reasonable steps to ensure that personal data is securely stored and destroyed or permanently de-identified when no longer required, except where retention is required by law.

#### **Access and Disclosure**

Access to your information is restricted to authorised Intlang staff when necessary. We may disclose your information to third parties only under specific conditions, including:

- **Service providers** assisting with operations (e.g., mailing services), under strict privacy obligations
- **Government or regulatory bodies**, as legally required

We do **not** share your information with third parties for their own marketing purposes.

#### **Inquiries or Concerns**

If you have inquiries or concerns regarding how we manage your personal information, please contact us at: [info@icc-australia.com.au](mailto:info@icc-australia.com.au)

**Mailing Address**

PO Box 678, Victoria Park, WA 6979

Intlang reserves the right to update this policy to reflect changes in technology or legislation.